

HUNTLEY PARISH COUNCIL MEETING

Minutes of the Ordinary Meeting of Huntley Parish Council held at the Village Hall, North Road, Huntley on Tuesday 4th February 2025 at 7.30pm.

1. **WELCOME AND INTRODUCTIONS**
2. **COUNCIL RECORDED ATTENDANCE** as Parish Councillors Jenny Green, Jill Croxall, Mark Evans, Tim Hill, Irene Walker, Robert Watkins, Alan Wood and District Councillor John Francis
3. **APOLOGIES for absence and acceptance of reasons for absences recorded.** Received from County Councillor Philip Robinson. District Councillor Dave Tradgett did not attend.
4. **DECLARATIONS OF INTEREST AND DISPENSATIONS** - none
5. **PUBLIC SESSION** There were no members of the public present.

District Councillor Francis reported that the FoDDC is still in flux over the Unitary Authority formation. The budget for 25/26 is being approved next week and the call for sites to potentially accommodate future housing and employment has been issued.
6. **MINUTES OF PREVIOUS MEETINGS** – Council resolved that the minutes of the ordinary meeting held on 7th January 2025 form an accurate record.
7. **ACTIONS LOG** – Council updated the Actions Log.
 - a) Due to the uncertain over the ownership of the verge in Byfords Road, the bench will be stored until it is resolved. Clerk to contact HM Land Registry.
 - b) The contractor for the tree work has still not been in touch. Clerk to obtain 3 quotes for the tree work required in Sunset Place and the Allotments.
 - c) Council has been donated 7 bird boxes. Councillors Hill and Evans will find suitable places within the parish to install them.
 - d) Trees have been selected for planting in the Allotments and Recreation Ground. Clerk will order them from Gloucestershire County Council Trees Project
 - e) Cotswold Oak has requested more information regarding the NDP Policy for Dark Skies.
8. **PLANNING APPLICATIONS** – There were no applications to discuss.
 - A. **Received** – None
 - B. **Dealt with Between Meetings** – None
 - C. **Decided Since Last Meeting** – Courtfield House, Ross Road. First floor extension over existing garage. Granted permission 2ND January 2025.
 - D. **Withdrawn Since Last Meeting** – None.
 - E. **Appeals** – None.

F. **Enforcement Issues** – No updates.

G. **NDP** – No report.

9. **FINANCE** – Council received the accounts and authorised payments as detailed.

(a)	Statement of Accounts as at 2nd January 2025		
	Deposit Account	£	23,643.62
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,129.48
	Play Area Ringfenced Funds Account	£	14,751.18
(b)	Grant Applications - Section 137 of Local Government Act 1972		
(c)	Adverse variance to budget (>£10)		No Report
(d)	BACS Payments for Approval		
	Huntley Village Hall (Room Hire)	£	20.00
	Bench	£	937.14
	Pet Waste Solution		43.20
(e)	Payments made between meetings		
	Pet Waste Solution	£	43.20
	Clerk wages (Nov – Jan)	£	1280.34
(f)	Income Received – Since 1st January 2025		
	Bank Interest	£	38.65

10. **PLAY AREA** – Council reviewed quotations for the purchase and installation of a roundabout and resolved to engage KOMPAN Ltd. The installation will be delayed until after the decision regarding a National Lottery grant has been received. It was resolved to carry out the annual play area inspection before considering the KOMPAN quote for repairs to the Wetpour Band. The inspection will also provide the post installation report for the swing.

11. **WEBSITE** – No update. Clerk to contact Parish Online

12. **ALLOTMENTS** – It was resolved to issue updated Terms and Conditions along with the request for payment letter. The letter will also provide the mandatory 12 months' notice of a review of the rent charges.

13. **HEDGE CUTTING** – Hedges have been cut. Clerk to review contract to see if it includes removing the debris.

14. **DOG FOULING** – Clerk has contacted FoDDC Environment Health. It will take a lot of effort and time to gain the evidence for a Public Space Protection Order and only one has been successful within the Forest of Dean. Street Wardens will increase their patrol of the Recreation Ground and a focused campaign will be run by Environment Health within the next few weeks.

15. **GLADMANS – New Housing Development.** Council will hold an information meeting on Saturday 1 March at 2.30pm in the Village Hall, North Road, Huntley. This is open to all Huntley residents.

16. **MEETINGS/TRAINING/SEMINARS/CONSULTATIONS** – None

17. **CORRESPONDENCE** – None
18. **ITEMS FOR NEXT OR FUTURE MEETINGS** – Formal response to the new development planning application
19. **NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 4th March 2025 at Huntley Village Hall.

The Annual Meeting will proceed the Ordinary Meeting on Tuesday 6th May 2025 at 7pm.

The Parish Meeting will take place on Wednesday 9th April 2025 at 7pm. Clerk to contact organisations to see if they wish to attend.
20. **CLOSE OF MEETING** – Councillor Wood left at 21.13. Meeting closed at 21.16