

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ANNUAL MEETING OF THE PARISH COUNCIL and
ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE
HALL ON TUESDAY 7th MAY 2024 at 7.15pm

Attendees: Councillors: J. Green, I. Walker, M. Evans, T. Hill, R. Watkins, A. Wood
and J. Croxall.

Present: Mr L Williams (Clerk), District Councillor David Tradgett, and four members
of the public (MoP). The meeting started at 7.15pm.

ANNUAL MEETING OF THE PARISH COUNCIL

1. **Election of Chairman** Cllr. Green was proposed by Cllr. Watkins and seconded by Cllr. Wood before being elected unopposed and signing an Acceptance of Office form.
2. **Election of Vice-Chairman** – Cllr. Walker was proposed by Cllr. Evans and seconded by Cllr. Croxall before being elected unopposed.

Election of Lead Members

3. **Highways Liaison Representative** - Cllr. Green was proposed by Cllr. Evans and seconded by Cllr. Wood before being elected unopposed.
4. **Public Rights of Way Representative** - Cllr. Watkins was proposed by Cllr. Evans and seconded by Cllr. Walker before being elected unopposed.
5. **Allotments Lead:** Cllr. Green was happy to stand down. Cllr. Evans was proposed by Cllr. Croxall and seconded by Cllr. Green before being elected unopposed.
6. **Play Area and Recreation Ground Lead:** Cllr. Hill was proposed by Cllr. Watkins and seconded by Cllr. Walker before being elected unopposed.
7. **Parish Council Representative to Village Hall:** Cllr. Walker was proposed by Cllr. Green and seconded by Cllr. Evans before being elected unopposed.
8. **Biodiversity Projects Representative** - Cllr. Wood was proposed by Cllr. Green and seconded by Cllr. Hill before being elected unopposed.

5. **To Resolve Whether to Retain Current Standing Orders** – After hearing that Standing Orders were being reviewed by Cllr. Walker it was agreed to revisit this question at the June meeting to provide new and returning members the opportunity to understand the relevant issues.

6. **To Resolve Whether to Retain Current Financial Regulations** – Cllr. Green proposed that Regulations be amended to reflect that all payments are now made by BACS transfer. Seconded by Cllr. Walker and carried.

The Annual Meeting of the Parish Council ended at 7.39pm.

ORDINARY MEETING OF HUNTLEY PARISH COUNCIL

The meeting started at 7.39pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – County Cllr. P. Robinson, also extended his apologies.
3. **Members of the public, District and County councillors will be invited to address the council at this time.** Newly elected Cllr. David Tradgett (Green) introduced himself to those present. He explained the formation of the new council, adding that no decisions about the governing group had yet been made. He praised the turnout of 41%.

A MoP voiced concern that the NDP appeared to have gone quiet. They were handed a copy of the latest report which arrived too late to add as an appendix.
4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of meeting held on 4th April 2023 form an accurate record of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – Members accepted the contents of the report at Appendix A. Discussion and clarification took place about items 1, 2 and 4.
6. **ACTION LOG** – The Action Log was explained and will return on the June agenda.
7. **PLANNING APPLICATIONS**
 - A. **Received** – None. The chairman drew attention to one application that arrived too late for inclusion on the agenda. P0528/23/FUL 15 Newent Lane, Huntley. Installation of a new dropped kerb. Cllr. Wood declared an interest and left the room. Members noted the location and confirmed that the work would comply with the NDP Design Code. It was established that there would be no objections and the clerk will inform FoDDC Planning.
 - B. **Dealt with Between Meetings** – None.
 - C. **Decided Since Last Meeting** – None.
 - D. **Withdrawn Since Last Meeting** – None.
 - E. **Appeals** – None.
 - F. **Enforcement Issues** – No updates.

8. **Neighbourhood Development Plan** - Members **accepted** the latest report from the NDP Steering Group. We now await a date for the referendum which will probably be held in August 2023.

9. **Finance** - Members **received** the parish account balances, noted payments already made and authorised payments as detailed.

(a)	Statement of Accounts as at 30th April 2023		
	Deposit Account	£	27,970.82
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,107.75
	Play Area Ringfenced Funds Account	£	14,534.02
(b)	Grant Applications - Section 137 of Local Government Act 1972		None
(c)	Adverse variance to budget (>£10)		No Report
(d)	To ratify payment made between meetings		None
(e)	BACS Payments for Approval		
	ICO (Data Registration Fee)	£	40.00
	REL Williams Expenses	£	5.40
(f)	As no meeting prior to 4th May, to ratify budgeted payments already made in May		
	Clerk's Wages (Gross)	£	577.45
	HMRC Re Above (To Be Deducted)	£	TBA
	Huntley Village Hall (April 2023)	£	20.00
	AM Groundcare Ltd (Dog Bins x 4)	£	80.00
	AM Groundcare Ltd (Grass Cutting, April 2023)	£	873.60
	Playsafety Ltd (Play Area Inspection)	£	127.80
	Greenfields Gardening Survey (Tree Surgery if Completed)	£	*3,042.00
(g)	Income Received – Since 7th March 2023	£	
	Bank Interest	£	19.97
	Allotment Rents	£	60.00
	FoDDC (Precept 1/2)	£	12,598.00

* Denotes invoice not yet received.

10. **PLAY AREA** – Owing to a technical problem which could not be overcome in the meeting the Inspection Report file had not been forwarded. This matter will now be discussed at the June meeting.

11. **VILLAGE HALL ACCESS** – The clerk advised that Cllr. Evans would be contacting the car park contractor about this matter.

12. **ITEMS FOR NEXT OR FUTURE MEETINGS** – (i) Grass cutting; (ii) Jubilee Trees; (iii) Newsletters.

13. **MEETINGS / TRAINING / SEMINARS** – (i) GAPTC are running both face to face and virtual training events. Please liaise with the clerk for details. New members were/will be invited to discuss suitable training events; (ii) The Boundary Commission for England have started a 10-week public consultation

inviting proposals for new council divisions and division boundaries for Gloucestershire. Closing date **5th June 2023**; (iii) The Landworkers Alliance have promoted various events targeting young people who may be interested in working in various outdoor settings; (iv) Andrew Knott, FoDDC, contacted all town and parish council to correct anonymous circulations regarding the allocation of Levelling Up funds. Explanation was provided.

- 14. CORRESPONDENCE – (i)** Numerous complaints were received regarding the use of quad bikes in The Recreation Ground. Callers were requested to call the police via the non-emergency 101 number. One call resulted in an offender being caught in the act. There appears to have been no repetition. Noted.
- (ii)** One report was received about a young person operating a grass cutting machine in the Recreation Ground. I have made enquiries into the matter and words of advice have been shared. Noted.
- (iii)** A report was received alleging the erection of a large timber structure at Leaf Creative without planning permission. The correspondent was advised to contact FoDDC Planning Officers about the matter. One member suggested that HPC should report to FoDDC Planning Enforcement. No decision was made.

- 15. NEXT MEETING – (i)** Confirmed as 7.30pm on Tuesday 6th June 2023 at Huntley Village Hall.

(ii) It was **resolved** to hold an Annual Parish Meeting on Tuesday 30th May 2023 at Huntley Village Hall, 7.00pm start.

There followed a private briefing for all members regarding the NDP. This was a briefing only session with no decisions or spending resolutions.

The meeting ended at 8.28pm.

Signed:

Date: