

# MINUTES

## HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 4<sup>th</sup> JUNE 2024 AT 7.30pm

**Attendees:** Councillors: J. Green (Chair), I. Walker, T. Hill J. Croxall, M. Evans, R. Watkins.

**Present:** Mr L Williams (Clerk), County Cllr Phil Robinson (PR), District Cllr Dave Tradgett (DT) and 2 members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Received from Cllr A. Wood and from District Cllr John Francis.
3. **Members of the public, District and County councillors will be invited to address the council at this time.**

DT explained that the Local Plan had dominated council time but was now out for public consultation having been approved by the full council on 30<sup>th</sup> May.

PR provided a detailed report, attached.

The clerk advised that a MoP had contacted him regarding telephone cables being inaccessible to Gigaclear contractors due to the growth of a large tree at Byfords Road/Oak Way. This is a GCC Highways matter and has been reported.

4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the meetings held on 7<sup>th</sup> May 2024 form accurate records of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – The report was accepted.
6. **ACTION LOG** – Members **accepted** the Action Log which was discussed with explanations. Key **new** points re:
  3. Play Area – Details awaited from Phil Matthews re apparatus to replace the double swing which is in decay. **Action:** Clerk to seek comparison quotes and check whether a grant from the Build Back Better Councillors' Youth Fund might be available;
  18. Bus Stop A4136 – Cllr Walker has sent email to GCC Highways without reply. **Action:** Clerk will escalate using HPC heading. Cllr Walker advised that mention has been made about the bus stop opposite General Garage (A40).
  19. Hunters Copse Site Complaints – Cllr Green explained that a meeting took place eventually between her, Cllrs Wood and Evans and two representatives from the builders who were apologetic about all issues. One will be writing a newsletter for distribution to nearby residents after approval by herself. There will be a green area and an attenuation pond. Showhouse opens on 19<sup>th</sup> July.

## 7. PLANNING APPLICATIONS

A. **Received – (i)** P0283/24/FUL 75 Oak Way, Huntley, GL19 3SD. Erection of a two storey side extension. After discussions it was agreed that there were **No Objections**.

(ii) P0499/24/FUL 6 Newton Close, Huntley, GL19 3HN. Erection of a single storey side extension. Demolition of existing carport. There were **No Objections**.

B. **Dealt with Between Meetings** – None.

C. **Decided Since Last Meeting** – None.

D. **Withdrawn Since Last Meeting** – None.

E. **Appeals** – None.

F. **Enforcement Issues** – No updates forthcoming.

G. **NDP** – The clerk read the latest reports, attached, which was accepted.

## 8. FINANCE –

A. **PARISH INSURANCE** – After guidance from the clerk and due consideration it was agreed to accept a quote from Zurich Insurance, details below.

B. Members **accepted** the parish account balances, **authorised** payments and noted receipts as detailed.

<b>(a)</b>	<b>Statement of Accounts as at 6.00pm 25<sup>th</sup> May 2024</b>		
	Deposit Account	£	27,065.41
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,121.19
	Play Area Ringfenced Funds Account	£	15,711.10
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		
	Royal British Legion, budgeted grant in respect of 'D Day 80' event at Mitcheldean	£	500.00
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To note payment made between meetings</b>		None
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Zurich Insurance plc	£	666.00
	Clerk's Wages	£	500.05
	HMRC Re Above	£	118.40
	Huntley Village Hall (Room Hire, May)	£	20.00
	AM Groundcare Ltd (Dog Bins & Grass Cutting)	£	1,449.31
	Royal British Legion (D Day Commemoration Wreath)	£	25.00
	REL Williams (Expenses)	£	6.49
<b>(f)</b>	<b>Payments made between meetings</b>		
	ICO Registration Fee	£	40.00
<b>(g)</b>	<b>Income Received – Since 1<sup>st</sup> May 2024</b>		
	09/05 Bank Interest	£	45.01
	Allotment Rents	£	140.00

9. **FINANCIAL REGULATIONS** – Members **resolved** to adopt the updated Financial Regulations, as amended.
10. **HUNTLEY HEADLINES** – Items **agreed** for inclusion were: 1. Report re D Day 80<sup>th</sup> Anniversary events; 2. School litter pickers; 3. Tuesday Group; 4. Red Lion and VH events; 5. Allotment Competition.
11. **SPEED CAMERA** – The clerk reminds members that very few details would ever be disclosed due to Public Interest Immunity. After debate, members **agreed** upon a process for determining which offending vehicle keepers will normally receive warning letters from Gloucestershire Constabulary. It was further **agreed** that Cllrs Green and Evans will nominate relevant offending cases.
12. **MEETINGS/TRAINING/SEMINARS/CONSULTATIONS** - (i) FoDDC advised that their 'Our Plan' (Local Plan) has been approved by cabinet. It was **noted** that it has already been approved by full council.
13. **CORRESPONDENCE** – (i) GAPTC summer newsletter has been circulated. (ii) The latest update from Forest Voluntary Action Forum has been circulated. Both matters were **noted**.
14. **ITEMS FOR FUTURE MEETINGS** – Report from allotments member.
15. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 2<sup>nd</sup> July 2024 at Huntley Village Hall.

The meeting ended at 8.56pm.

Signed:

Date:

**HUNTLEY PARISH COUNCIL**  
**Minutes – 4<sup>th</sup> June 2024, Appendix ‘A’**  
**Clerk’s Report**

1. **Expenses** – I claim the following expenses: A4 Paper Total £6.49.
  
2. **Audit** – Iain Selkirk, our veteran independent internal auditor, has had to retire due to ill health and a local alternative, who looks after some of our neighbouring parishes, is currently recuperating after a heart attack. Two fellow clerks are actively seeking a replacement and I will take the necessary steps as soon I have positive news.
  
3. **Footpath DHU 29** – The footpath which runs from Newent Lane up to the church and school is increasingly overgrown, in spite of the ongoing efforts of some local volunteers. I am attempting to submit a report at the moment although the system is not cooperating!

Leo Williams  
Clerk & Responsible Officer      4<sup>th</sup> June 2024

**HUNTLEY PARISH COUNCIL**  
**Minutes – 4<sup>th</sup> June 2024, Appendix ‘B’**  
**NDP Steering Group Report**

The Draft Local Plan 2041 was approved at Cabinet on 16 May 2024 (with some amendments) and will now be reported to Full Council on 30 May 2024, to seek endorsement of the Draft Local Plan for public consultation. The subsequent statutory engagement/consultation will take place during July 2024.

The 2041 Local Plan for the FoD is a full Local Plan replacing the Core Strategy and Allocations Plan. The Plan focuses on the following key areas:

Community - Improve community wellbeing, supporting and celebrating our distinctiveness.

Economy - Develop a vibrant economy that is resilient and future proofed.

Housing - Provide a range of affordable housing to meet the needs of the District.

Environment - Protect and enhance the local environment and address the climate emergency- including further progressing the case for protective designations

Services & Finance - Deliver quality services through achieving financial sustainability

Huntley is defined as a large village within the Local Plan. The Settlement Boundary has not changed, and no land has been allocated for new housing developments. The Plan states that for large villages, new housing development shall be in groups (typically less than 10 dwellings) within the Settlement Boundary. The exception to this will be the development of small schemes of affordable housing directed to very local parish needs. This local need is defined in the Huntley NDP.

The Huntley NDP Steering Group will review the policies contained within the Local Plan and assess whether any changes are required to the Huntley NDP. This review will commence after the public consultation has completed, and the Local Plan has been updated following the consultation.