

# **HUNTLEY PARISH COUNCIL MEETING**

## **SUMMARY OF ITEMS FOR DISCUSSION – TUESDAY 2<sup>nd</sup> JULY 2024 at 7.30pm**

Members of the public and press, County and District Councillors, you are invited to attend an ordinary meeting of Huntley Parish Council to be held at Huntley Village Hall, North Road, Huntley on Tuesday 2<sup>nd</sup> July 2024 at 7.30pm for the purpose of transacting the following business:

### **AGENDA**

- 1. MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA**
- 2. APOLOGIES**
- 3. Members of the public, District and County councillors will be invited to address the council at this time. Councillors must be mindful of the Pre-Election Period (formerly known as 'Purdah')**
- 4. MINUTES OF PREVIOUS MEETINGS –** To resolve that the minutes of the meetings held on 4<sup>th</sup> June 2024 and 25<sup>th</sup> June 2024 form accurate records of the events.
- 5. CLERK'S REPORT –** To receive the contents of the Clerk's Report.
- 6. ACTIONS LOG –** To receive the contents of the Actions Log and agree any further actions.
- 7. PLANNING APPLICATIONS –** To agree responses to recent applications, to ratify comments made between meetings and to note decisions.
- A. Received –**
  - (i)** P0581/24/FUL 21 Lambourne Avenue, Huntley, GL19 3HW. Relocation of existing oil tank to front elevation (retrospective).
  - (ii)** P0700/24/LBC The Old Rectory, Main Road, Huntley, GL19 3DZ. Listed building consent for replacement of existing oil boiler.
  - (iii)** P0701/24/LBC The Old Rectory, Main Road, Huntley, GL19 3DZ. Listed building consent for repositioning of existing house sign from front wall to side entrance wall, replacement house sign to left hand side of front door.
  - (iv)** P0732/24/FUL The Walled Garden, Broom Hill, Huntley, GL19 3HA. Erection of a two storey side extension.
- B. Dealt with Between Meetings –** None.
- C. Decided Since Last Meeting –** P0254/24/LBC Huntley Church of England Primary School, Ross Road, Huntley, GL193EX. Listed building consent for replacement of windows to school hall, headteacher's office, staff room, library and toilets. Isolated repairs to the reveals and stonework to

accommodate and secure new fenestration. Permission **Granted** on 5<sup>th</sup> June 2024.

**D. Withdrawn Since Last Meeting – None.**

**E. Appeals – None.**

**F. Enforcement Issues – No updates.**

**G. NDP – (i)** To receive the contents of the most recent review of the NDP objectives and community actions.

**(ii)** To resolve whether to apply for a Woodland Tree Preservation Order in respect of the area of woodland east of Lambourne Avenue and The Fairways, Huntley in line with the NDP Action Plan.

## **8. FINANCE -**

**A. To receive the parish account balances, authorise payments and note payments and receipts as detailed.**

<b>(a)</b>	<b>Statement of Accounts as at 27<sup>th</sup> June 2024</b>		
	Deposit Account	£	23,790.30
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,122.47
	Play Area Ringfenced Funds Account	£	15,729.01
<b>(b)</b>	<b>Grant Applications - Section 137 of Local Government Act 1972</b>		
<b>(c)</b>	<b>Adverse variance to budget (&gt;£10)</b>		No Report
<b>(d)</b>	<b>To note payment made between meetings</b>		None
<b>(e)</b>	<b>BACS Payments for Approval</b>		
	Clerk's Wages	£	500.05*
	HMRC Re Above	£	118.40*
	Clerk's Expenses (As per Report)	£	
	Huntley Village Hall (Room Hire, June)	£	20.00
	AM Groundcare Ltd (Dog Bins & Grass Cutting)	£	TBA
	Pet Waste Solutions Ltd (Dog Bins)	£	86.40
<b>(f)</b>	<b>To authorise budgeted payments to be made in August</b>		
	Clerk's Wages	£	500.05*
	HMRC Re Above	£	118.40*
	Huntley Village Hall (Room Hire, July)	£	20.00
	AM Groundcare Ltd (Grass Cutting)	£	TBA
	M Mills (Internal Audit)	£	90.00
	Pet Waste Solutions Ltd (Dog Bins)	£	86.40
<b>(g)</b>	<b>Payments made between meetings</b>		None
<b>(h)</b>	<b>Income Received – Since 25<sup>th</sup> May 2024</b>		
	04/06 Allotment Rents	£	20.00
	09/06 Bank Interest	£	49.33
	Allotment Rents	£	20.00

\* = Subject to confirmation from HMRC;

9. **VILLAGE HALL CAR PARK TRADING REQUEST** – To resolve whether to permit the mobile fish and chip van operated by BW Events Catering to trade from Huntley Village Hall Car Park.
10. **RECREATION GROUND REQUEST** - To resolve whether to permit Newent & Gorsley Youth FC to play home fixtures at Huntley Recreation Ground.
11. **ALLOTMENTS** – To receive a report regarding the allotments and agree any consequential resolutions.
12. **GRANT AWARD POLICY** – To resolve whether to adopt a Grant Award Policy.
13. **GRASS CUTTING – (i)** To resolve whether to split the grass cutting activities into separate contracts and, if so, how to divide them.  
**(ii)** To authorise spending on advertising ahead of the forthcoming invitations to tender for the provision of grass cutting services in the parish.  
**(ii)** To decide how many cuts will be budgeted for in each area and when the cutting season should start and finish from early 2025.
14. **PLAY AREA** – To resolve whether to accept a quote for the replacement of the lap swing set.
15. **HUNTLEY HEADLINES** – To agree what to include in the July edition.
16. **MEETINGS/TRAINING/SEMINARS/CONSULTATIONS** – GRCC are offering a free introduction to Community Consultation at Minsterworth Village Hall on Monday 15<sup>th</sup> July at 6.30pm.
17. **CORRESPONDENCE** – Nothing to report.
18. **ITEMS FOR NEXT OR FUTURE MEETINGS** – To be determined.
19. **NEXT MEETING** – To be confirmed as 7.30pm on Tuesday 3<sup>rd</sup> September 2024, at Huntley Village Hall.

Leo Williams  
Clerk & Responsible Officer      27<sup>th</sup> June 2024