

MINUTES

HUNTLEY PARISH COUNCIL

MINUTES OF THE ORDINARY MEETING OF THE PARISH COUNCIL HELD AT HUNTLEY VILLAGE HALL ON TUESDAY 2nd JULY 2024 AT 7.30pm

Attendees: Councillors: J. Green (Chair), I. Walker, J. Croxall, M. Evans, R. Watkins.

Present: Mr L Williams (Clerk) and 3 members of the public (MoP). The meeting started at 7.30pm.

1. **MEMBERS' INTERESTS RELATING TO ITEMS ON THIS AGENDA** – None.
2. **APOLOGIES** – Received from Cllrs A. Wood and T. Hill. Also from County & District Cllrs.
3. **Members of the public, District and County councillors will be invited to address the council at this time.**

One MoP expressed concern that FoDDC Planning Enforcement had taken no action regarding the high fence at Pool House, Main Road, Huntley. The clerk pointed out that it had been deemed, "Not expedient to proceed."

4. **MINUTES OF PREVIOUS MEETING** – Members **resolved** that the minutes of the meetings held on 4th June and 25th June 2024 formed accurate records of the events and they were signed by the chairman.
5. **CLERK'S REPORT** – The report was accepted.
6. **ACTION LOG** – Members **accepted** the Action Log which was discussed with explanations. Key **new** points re:
 1. A40 Speed Signs: National Highways advised that a sign may be in place by November, GCC looking to set up Fairways unit asap;
 3. Play Area – Agenda item 14;
 4. War Memorial: As Clerk's Report;
 5. Attractiveness of Parish: Latest report circulated, Cllr Watkins will attack weeds near play area;
 16. Ecological Projects: Liz Tustin will add 500 wild daffodil bulbs to the Dymock & Kempley order;
 18. Bus Stop A4136 – Escalated to County Councillor;
 19. Hunters Copse Site – Newsletter circulated.

7. **PLANNING APPLICATIONS**

- A. **Received** – (i) P0581/24/FUL 21 Lambourne Avenue, Huntley, GL19 3HW. Relocation of existing oil tank to front elevation (retrospective). After discussion it was agreed that the base of the tank was suspected of being non-compliant with Building Regulations and was close to a street drain. It was therefore agreed to **Object** to the application.

(ii) P0700/24/LBC The Old Rectory, Main Road, Huntley, GL19 3DZ. Listed building consent for replacement of existing oil boiler. **No Objections.**

(iii) P0701/24/LBC The Old Rectory, Main Road, Huntley, GL19 3DZ. Listed building consent for repositioning of existing house sign from front wall to side entrance wall, replacement house sign to left hand side of front door. **No Objections.**

(iv) P0732/24/FUL The Walled Garden, Broom Hill, Huntley, GL19 3HA. Erection of a two storey side extension. **No Objections.**

B. Dealt with Between Meetings – None.

C. Decided Since Last Meeting – P0254/24/LBC Huntley Church of England Primary School, Ross Road, Huntley, GL193EX. Listed building consent for replacement of windows to school hall, headteacher's office, staff room, library and toilets. Isolated repairs to the revels and stonework to accommodate and secure new fenestration. Permission **Granted** on 5th June 2024.

D. Withdrawn Since Last Meeting – None.

E. Appeals – None.

F. Enforcement Issues – No updates forthcoming.

G. NDP – (i) Members received the most recent NDP objectives and community actions update.

(ii) It was resolved to apply for a Woodland Tree Preservation Order in respect of the area of woodland east of Lambourne Avenue and The Fairways, Huntley in line with the NDP Action Plan.

8. FINANCE –

Members **accepted** the parish account balances, **authorised** payments and noted receipts as detailed.

(a)	Statement of Accounts as at 6.00pm 25th May 2024		
	Deposit Account	£	23,790.30
	Treasurers Account	£	750.00
	Defibrillator Account	£	1,122.47
	Play Area Ringfenced Funds Account	£	15,729.01
(b)	Grant Applications - Section 137 of Local Government Act 1972		Nil
(c)	Adverse variance to budget (>£10)		No Report
(d)	To note payment made between meetings		None
(e)	BACS Payments for Approval		
	Clerk's Wages	£	500.05
	HMRC Re Above	£	118.40
	Clerk's Expenses (As per report)	£	89.08
	Huntley Village Hall (Room Hire, June)	£	20.00
	AM Groundcare Ltd (Dog Bins x 1 & Grass Cutting)	£	1,125.31
	Pet Waste Solutions Ltd (Dog Bins x 2)	£	86.40

(f)	Authorised budgeted payments to be made in August		
	Clerk's Wages	£	500.05
	HMRC Re Above	£	118.40
	Huntley Village Hall (Room Hire, July)	£	20.00
	AM Groundcare Ltd (Grass Cutting)	£	TBA
	M. Mills (Internal Audit)	£	90.00
	Pet Waste Solutions Ltd (Dog Bins x 2)	£	86.40
(g)	Income Received – Since 25th May 2024		
	04/06 Allotment Rents	£	20.00
	09/06 Bank Interest	£	49.33

9. **VILLAGE HALL CAR PARK TRADING REQUEST** – It was resolved to **permit** the mobile fish and chip van operated by BW Events Catering to trade from Huntley Village Hall Car Park on a monthly basis.
10. **RECREATION GROUND REQUEST** - It was resolved to **permit** Newent & Gorsley Youth FC to play home fixtures at Huntley Recreation Ground at a fee of £16.00 per match.
11. **ALLOTMENTS** – A report had been circulated by Cllr Evans. It was **agreed** that nine plots were in an unacceptable condition. **Action:** Clerk will write/email all relevant tenants to request improvements.
12. **GRANT AWARD POLICY** – The proposed Grant Award Policy was **adopted**.
13. **GRASS CUTTING** – (i) After discussions it was **agreed** that the current Area 1 (Recreation Ground & Play Area) would remain an entity with Areas 2 & 3 (All other areas plus Allotments) would be treated as one entity. It was **acknowledged** that this would lead to additional cuts at the Allotments, which will be budgeted for in November. The wording of the new contract(s) will be agreed at the September meeting. The contract will run for one year initially with the potential for two annual renewals by mutual consent.
(ii) Spending on advertising in The Review and The Forester ahead of the forthcoming invitations to tender for the provision of grass cutting services in the parish was **authorised**.
(ii) It was **agreed** that there should be 16 budgeted cuts to each area from the start of the 2025 cutting season, which will commence in March and end in October, subject to weather conditions.
14. **PLAY AREA** – After scrutiny of two submissions it was **resolved** to accept a quote from Matthews Landscapes Ltd for the replacement lap swing set, subject to members expressing their satisfaction with images that will be shared asap.
15. **HUNTLEY HEADLINES** – Items **agreed** for inclusion were: 1. Litter picking success, School anniversary, update on General Garage, Latest NDP review, Replacement Play Area items, Daffodil bulbs and Events at VH and Red Lion.
16. **MEETINGS/TRAINING/SEMINARS/CONSULTATIONS** – It was **noted** that GRCC are offering a free introduction to Community Consultation at Minsterworth Village Hall on Monday 15th July at 6.30pm.

17. **CORRESPONDENCE** – A complaint has been received by a councillor regarding the Cotswold Oak advertising sign screwed to the Red Lion function room wall which is a Listed Building. It was **agreed** that if the sign is not removed the matter should be reported to Planning Enforcement.
18. **ITEMS FOR FUTURE MEETINGS** – (i) CCTV Policy renewal; (ii) Grass Cutting Contract(s); (iii) Biodiversity Policy.
15. **NEXT MEETING** – Confirmed as 7.30pm on Tuesday 3rd September 2024 at Huntley Village Hall.
The meeting ended at 9.30pm.

Signed:

Date:

HUNTLEY PARISH COUNCIL

Clerk's Report 2nd July 2024

EXPENSES: I claim the following expenses:	Ink Cartridges	£19.19
	Microsoft 365 Renewal	£59.99
	Travel re Audit (22 miles @ 45p)	£ 9.90
	Total	£89.08

PAVEMENT ISSUE: Following a complaint from a local resident I have reported tree root damage and a small hole in the pavement close to the Newent Lane end of Byfords Road via Fix My Street. Ref No 22053121.

FOOTPATH 31 (A40 to Deep Filling): Cllr Watkins reports the footbridge as being in a very poor condition. This has been reported to the GCC PRoW team.

WAR MEMORIAL: The WMT suggested yesterday that I should now apply to FoDDC for Listed Building Consent re the necessary works. No decision has yet been made regarding the grant application.